



# INLAND EMPIRE

## RESOURCE CONSERVATION DISTRICT

### Minutes of the Inland Empire Resource Conservation District Board Meeting

#### In-Person

Thursday, June 13th, 2024 at 12 PM  
2024 Orange Tree Lane  
Redlands, CA 92374

11160 Highview Drive  
Rancho Cucamonga, CA 91737

#### Virtual

<https://us02web.zoom.us/j/83536930623?pwd=VHBKcmhWaGJwemozdkg5UjFVWkpmQTog>

**Meeting ID:** 835 3693 0623

**Passcode:** 235523

Directors Present: President Rick Gomez; Vice-President Nancy Sappington; Secretary-Treasurer Rod LeMond; Director Brad Buller; Director Lorien Sanders; Director Jim Earsom; Associate Director Alicia Gyllenhammer

Directors Absent: Director David Friedman; Associate Director Terrie Andrews

Staff Present: District Manager Mandy Parkes; Administrative Programs Lead Jennifer Castillo; Administrative Assistant Valerie Velazquez; Conservation Programs Manager Susie Kirschner; Forestry Programs Lead Melanie Garcia, Mitigation Programs Lead Jose Mora

Members of the Public: NRCS District Conservationist Phuong Woolery

#### I. CALL TO ORDER

**President Rick Gomez called the meeting to order at 12:05 PM**

#### II. PUBLIC COMMENT

**None**

#### III. CONSENT CALENDAR

1. June 13th, 2024 Special Board Meeting Agenda
2. Minutes of the May 13th, 2024 Special Board Meeting
3. Checks and Agreements Report - May 2024
4. Discussion and Possible Approval of Grant Agreement with the Southern California Mountains Foundation

5. Discussion and Possible Approval of the Grant Agreement with the California Department of Food and Agriculture

Secretary-Treasurer Rod LeMond provided the motion to approve the consent calendar. Director Brad Buller provided the second. Board Members requested items 2, 3 and 5 be pulled for individual consideration. Secretary-Treasurer LeMond amended his motion and Director Buller amended his second. The amended consent calendar was approved unanimously, 6-o.

Buller	Aye	LeMond	Aye
Earsom	Aye	Sanders	Aye
Friedman	Absent	Sappington	Aye
Gomez	Aye		

Secretary-Treasurer LeMond provided the motion to approve the Minutes of May 13th, 2024 Special Board Meeting in consent calendar, including two revisions. Director Brad Buller provided the second. The Minutes of May 13th, 2024 Special Board Meeting including recommended revisions were approved unanimously, 6-o.

Buller	Aye	LeMond	Aye
Earsom	Aye	Sanders	Aye
Friedman	Absent	Sappington	Aye
Gomez	Aye		

Secretary-Treasurer Rod LeMond provided the motion to approve the Checks and Agreements Report - May 2024 in consent calendar. Director Jim Earsom provided the second. Director Earsom requested detail which was provided by staff, regarding one of the items in the Check Register. The Checks and Agreements Report - May 2024 was approved unanimously, 6-o.

Buller	Aye	LeMond	Aye
Earsom	Aye	Sanders	Aye
Friedman	Absent	Sappington	Aye
Gomez	Aye		

Director Jim Earsom provided the motion to approve the Grant Agreement with the California Department of Food and Agriculture. Secretary-Treasurer Rod LeMond provided the second. Staff provided requested updates on the grant facilitation timeline. The Grant Agreement with the California Department of Food and Agriculture was approved unanimously, 6-0.

Buller	Aye	LeMond	Aye
Earsom	Aye	Sanders	Aye
Friedman	Absent	Sappington	Aye
Gomez	Aye		

IV. REPORTS

3. NRCS Report

District Conservationist Phoung Woolery provided updates on NRCS applications, Local Working Group Meeting, and an NRCS-IERCDC outreach workshop schedule for the week of June 17th.

V. CLOSED SESSION

**Public Employee Performance Evaluation pursuant to Government Code 54957**

Title: Mandy Parkes, District Manager

The Board of Directors adjourned to closed session at 12:30pm. The Board of Directors adjourned out of closed session at 1:08 pm, reporting that Ms. Parkes’ employment contract was approved through June 2026.

VI. ACTION ITEMS

1. Discussion and Possible Approval of 2024-25 Budget Proposal

Secretary-Treasurer Rod LeMond provided the motion to approve the 2024-25 Budget Proposal. Director Lorien Sanders provided the second. The 2024-25 Budget Proposal was approved unanimously, 6-0.

Buller	Aye	LeMond	Aye
Earsom	Aye	Sanders	Aye
Friedman	Absent	Sappington	Aye
Gomez	Aye		

VII. REPORTS

1. Department Reports

**District Manager Mandy Parkes provided a brief update on the District Administration Team’s report.**

2. LRPPG Report

**District Manager Mandy Parkes provided updates on upcoming events at the Parkland and Pecan Grove property.**

4. NACD Report

**President Gomez provided an update on upcoming NACD Conferences.**

5. CARCD Report

**President Rick Gomez and Vice-President Nancy Sappington provided updates on the SoCal Inland Region Meeting and the upcoming CARCD Special Board Meeting.**

VIII. DISCUSSION ITEMS

1. Grants Update

**Staff gave brief updates on the California UnderServed Producer (CUSP) grant and Conservation Stewardship Program grant with NRCS**

2. CARCD Update

**Board Members reviewed recent correspondence regarding CARCD membership requests and responses from Association Leadership.**

3. Green Investing/Banking

**This item was tabled to the July 11th Board Meeting.**

IX. BOARD MEMBER COMMENTS

X. CALENDAR

1. Monday, June 17th at 6 PM; ASBCSD Dinner hosted by Chino Basin Water Conservation District at Old Spaghetti Factory, Rancho Cucamonga

2. November 3rd - 6th in San Rafael, CA; Special District Leadership Foundation (SDLF) Academy

**Vice President Sappington indicated interest in attending this iteration of the SDLF Academy and staff committed to following up on travel and registration assistance.**

X. FUTURE AGENDA ITEMS

1. 2024-25 Annual Meeting Action Items

XI. ADJOURN MEETING

**President Rick Gomez adjourned this meeting at 2:22 PM**

Approved this 11<sup>th</sup> Day of July, 2024

DocuSigned by:

*Rick Gomez*

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Rick Gomez, President

Signed by:

*Nancy Humenik Sappington*

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Nancy Sappington, Vice-President